

Approved by: Exec. Mgr. Strategy & Integration
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Code of Conduct (Stakeholders)

Policy Number 7.24

STAKEHOLDER RELATIONS AND COMMUNICATIONS

1. Purpose

The purpose of this Code of Conduct is to guide Stakeholder and Committee members in their association with Wentworth Healthcare and in the execution of their obligations regarding the communities they represent.

2. Policy Statement and Principles

In association with the execution of their role as Stakeholder and Committee members for Wentworth Healthcare, members will uphold these standards at all times.

Behaviour

- Behave honestly and with integrity.
- Act with due care and diligence.
- Comply with all applicable Australian laws.
- Treat all people with whom they deal through their work with Wentworth Healthcare with dignity and respect, both in meetings and via all digital mediums.

Conflict of Interest

- Declare the potential for conflict of interest and stand aside when conflict of interest exists or may be perceived.
- Pass on relevant information relating to conflict of interest of others.

Anti-Discrimination

Show respect for all persons equally without distinction whatsoever of race, gender, religion, colour, national or ethnic origin, language, marital status, sexual orientation, age, socio-economic status, health status, disability, political conviction, or any other distinguishing feature.

Confidentiality

Maintain confidentiality of information, including but not limited to:

- treating as confidential appropriate information; and
- using discretion with regard to confidentiality.

Representation

- Not provide false or misleading information in response to a request for information.
- Not make improper use of one's position or information.

Use of Resources

Use resources in a proper manner.

Publications

- Acknowledge the contribution of co-workers in publication of original material.
- Apply standards relating to copyright and intellectual property.

Exclusions

Where other Codes of Conduct apply (for example the Board of Wentworth Healthcare operates to its Charter which includes a Board member Code of Conduct and the Joint NBMLHD Community Advisory Committee has a separate Code of Conduct) then they take precedence over this Code of Conduct.

Breaches of the Code of Conduct

For advice regarding possible breaches, this should be raised with the Chair of the Committee and/or the Stakeholder Governance and Relationships Manager in the first instance.

Wentworth Healthcare reserves the right to review membership in Committees or involvement as a Stakeholder.

Wentworth Healthcare wish to acknowledge and thank the Consumers Health Forum of Australia (CHF) for allowing the use of their Code of Conduct.

3. Revisions made to this Procedure

Date	Major, Minor or Editorial Revision	Description of Revision	Author
<i>Date of revision/new policy</i>	<i>Refer to Definitions in the Policy Development and Review Policy for definitions of major, minor and editorial amendments.</i>	<i>Outline the main changes made to the policy. For New Policies, please state 'New Policy'</i>	
October 2021		New Procedure	Manager Stakeholder Governance